

Risk area	Tasks	Planned for	Current status	Responsible CFID Officer	Completed Activity Date
Council-wide	Revised policies for Counter Fraud, Bribery & Corruption and; Counter-Money Laundering to be produced	January 2019	Draft policies were distributed to the statutory officers, which take account of the enhanced strategies in place. The draft documents were also distributed to the council's leadership group for comment and consideration. The final draft are now submitted to the Audit Committee for approval.	David Kleinberg	Completed January 2019
Council-wide	Fraud risk matrix assessment to be delivered to all service areas	Dec 2018 – March 2019	These have been presented to corporate directors, directors and senior departmental management teams. It has now been agreed that service managers will be meeting with the CFID Investigation Manager to discuss the matrix. This will be during the remainder of 2018/19.	Michael Dineen	Initial phase completed in November 2018. On-going meetings with wider managers now taking place. Planned dates updated to March 2019.

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Council-wide	UK Bribery Act (UKBA) Compliance Review. A questionnaire will be distributed to all Managers to ensure UKBA compliance.	November 2018	The questionnaire was submitted to the council's managers for completion. That data is now being analysed for consideration of further actions for compliance.	Michael Dineen	Completed January 2019
Council-wide	Counter Money Laundering (CML) Compliance Review. A questionnaire will be distributed to all staff to ensure CML compliance.	November 2018	The questionnaire was submitted to the council's managers for completion. That data is now being analysed for consideration of further actions for compliance.	Michael Dineen	Completed January 2019
Proactive Fraud Drives	Conduct proactive activity to disrupt and detect fraud affecting the council.	Throughout 2018/19	Proactive work continues to be undertaken across the high-risk areas. Monthly meetings are taking place with housing to arrange pro-active operations	Michael Dineen	Ongoing, in-progress. Further proactive work is taking place by assisting Council Tax in their fight against abuse of the system.

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Investigation Review	Review of insider threat investigations with Human Resources to reviews action and learning points	Throughout 2018/19	Meetings booked once an insider threat is identified. A monthly meeting also takes place between CFID and HR Single-Point-of-Contact.	Michael Dineen	Ongoing, in-progress.
Fraud Awareness Training	Training to be delivered to high risk areas – housing officers, housing allocations, temporary accommodation and right to buy	Ongoing to March 2019	Training now being booked with assistance from CFID business support team.	Michael Dineen / Nicola Spencer	Ongoing, in-progress